

A man in a dark suit and white shirt is shown from the chest up, holding a glowing, golden airplane in his open palm. The airplane is emitting a bright light and a trail of smoke. The background is a bright sunset sky with a sunburst effect and soft clouds. The overall tone is professional and aspirational.

# FWB Creation Tool

June 7<sup>th</sup>, 2019

# How does it work...

The feature is available for any customer that is logged in on myCargo.

For any shipment in the 'Booked' or 'Check-in' a FWB can be submitted from the Shipment details page.

- Log on into myCargo
- Navigate to the Shipment list
- Click on the shipment for which a FWB needs to be created.
- On the Shipment Details page, click the button 'Create FWB'

The feature "Create FWB" will start and re-directed to a new page will follow.

*Note: FWB creation is ONLY available for shipments with a booking!*

All (124) **Booked (5)** **Check-In (18)** En route (35) Delivery (66)

AWB, Destination, Shipper or Consignee

PHASE	STATUS	LABEL	UPDATED	AWB
Check-In	NOK CHECK-IN STARTED		23MAY 14:57	057-
Check-In	OK CHECK-IN STARTED		23MAY 14:11	074-
<b>Booked</b>	OK CONFIRMED		23MAY 15:35	074-

BSL ✈ LIM

OK CONFIRMED 057-84157872 - 285,0 kg - General cargo

Cancel

Modify

**Create FWB**

Booking pro

# Step 1: Participant information...

After starting up, the starting page 'Participant' is displayed.

The header contains pre-filled information from the booking, which will be used in the FWB. Or is showed to help 'recognize' on which FWB is being worked on.

If prefilled information is not correct, booking needs to be adjusted in myCargo or via the AFKL Cargo Customer Service contact.

Be aware to complete all shipper and consignee data!

## Create FWB

- 1 Participant 2 Shipment & Rating 3 Additional information

### Shipment Information

Carrier	AirWay Bill	Origin / Destination	Product	Special Handling Code
KL	074-23237174	BSL - EZE	Variation DGR	RMD, RPB, EAP

### Routing

BSL - MLH	✈️ KL8700	29MAY 16:00 - 29MAY 16:05
MLH - AMS	✈️ KL8704	29MAY 18:00 - 30MAY 06:00
AMS - EZE	✈️ KL0701	30MAY 19:05 - 31MAY 08:50

### Forwarder (agent)

URN Number	IATA/CASS	Name	Station	City
154012	8147133 / 4103	AIRPHARM SA	BSL	PRATTELN

### Shipper

Name	Account Number <small>Optional</small>	
<input type="text"/>	<input type="text"/>	
Address	City	
<input type="text"/>	<input type="text"/>	
Zip/Post Code	Country code	State/Province <small>Optional</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone number <small>Optional</small>	Fax number <small>Optional</small>	
<input type="text"/>	<input type="text"/>	

### Consignee

Name	Account Number <small>Optional</small>	
<input type="text"/>	<input type="text"/>	
Address	City	
<input type="text"/>	<input type="text"/>	
Zip/Post Code	Country code	State/Province <small>Optional</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone number <small>Optional</small>	Fax number <small>Optional</small>	
<input type="text"/>	<input type="text"/>	

### Notify

[+ Add new notifier](#)

[Go to Step 2: Shipment & Rating](#)

## Step 2: Rating information...

On Shipment & Rating page all shipment details like actual and chargeable weight and volume should be provided.

The first line 'Rating line' must be completely filled, otherwise the FWB will fail. If needed the 'blue box' "Provide dimensions" can be used to calculate the totals.

In case prebuild ULDs (BUP's) are involved, details must be provided.

All other charge can be added. The totals are added in the rating summary.

The 'Other values', are not always filled. Especially the bottom three need to have the pre-filled values, otherwise 'failure' will be the result.

[Back to details](#)

### Create FWB

1 Participant 2 Shipment & Rating 3 Additional information

#### Rating

Amount	Gross Weight <small>kg</small>	Chrg Weight <small>kg</small>	Volume <small>cm<sup>3</sup></small>	Rate Class	Rate Charge <small>EUR</small>	Total <small>EUR</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Provide Dimensions

	Amount	Weight <small>kg</small>	Length <small>cm</small>	Width <small>cm</small>	Height <small>cm</small>	Volume <small>cm<sup>3</sup></small>
Pieces	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
ULD	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>				<input type="text"/>

[Apply to rate line](#) [+ Add](#)

#### Unit load devices

Does the shipment contain pre-build Unit load devices?

Yes  No

Unit load devices	ULD Number	Operating Party	SLAC
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[+ Add](#)

#### Other Charges

Payment Code	Charge Code	Due	Amount <small>EUR</small>
<input checked="" type="radio"/> Prepaid <input type="radio"/> Collect	<input type="text"/>	<input checked="" type="radio"/> Agent <input type="radio"/> Carrier	<input type="text"/>
Total	Agent 0	Carrier 0	0

[+ Add](#)

#### Rating Summary

Prepaid Charges <small>EUR</small>	Collect Charges <small>EUR</small>	Weight Charges <small>EUR</small>	Total Charges <small>EUR</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>	= 0

#### Other Values

Valuation Charges	Tax
<input type="text"/>	<input type="text"/>

Declared Value for Carriage	Declared Value for Customs	Amount of Insurance
NVD	NCV	XXX

[Go to Step 3: Additional information](#)

[Previous step](#)

# Step 3: Additional information...

On the last page, nature of goods, and handling information.

Handling Box SSR: mandatory to fill for special cargo like Lithium Batteries, Dangerous Goods, Live Animals.

Handling Box OSI: any remaining information that could not be entered in the Special Service Request box must be entered here.

Section Electronic AWB: allowed entry is based on the EDI-status. If there is no signed EDI-contract, only paper AWB can be selected. If EDI is signed, one of the other options can be chosen.

Last but not least... Any custom information can be added in last section.

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## Create FWB

- 1 Participant
- 2 Shipment & Rating
- 3 Additional information

### Additional Information

Nature of goods

Other Service Information Handling Information

Special Service Request Handling Information

Electronic Air Waybill

- Paper Air Waybill
- Shipment with paper pouch (EAP)
- Shipment without paper pouch (EAW)

Security status cargo

- Secured cargo (SPX)
- Cargo Aircraft only (SCO)
- Double securisation

### Customs Security and Regulatory Control

Country/Region	Information ID	Customs Information ID	Supplementary Information	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<a href="#">+ Add</a>

Customs Origin Code

[Submit](#)

## The last step...

After clicking the  button the FWB will be send to the AFKL Cargo system.

The first response will be visible within a few seconds...FWB is received by AFKL Cargo and processing is being done, or, FWB could not be processed due to incorrect or incomplete information (try again...).

The second response might take up to 3 minutes!

- The FWB has been processed successfully: FWB created
- The FWB has been processed, but no success: FWB failed

For both results a label will be displayed in the Shipment list and on the Shipment details page.